

Vineyard Columbus Position Description

Title: Intern for Marriage & Family Life Ministry

Reporting Relationship: Pastor of Marriage and Family Life

Classification: Internship

Department: Marriage and Family Life

Primary Ministry Role: A Marriage & Family Life Intern must desire to work with singles and couples: 1) Prepare them for becoming married at Vineyard Columbus, 2) Assess needs of families, 3) Assist parents through education and resources, and 4) Provide support as needed to Marriage & Family Life Ministry events.

Spiritual:

- Profess Jesus Christ as Savior and Lord
- Commitment to spiritual growth and a healthy lifestyle
- Model expectations and standards of Vineyard Columbus to staff and church
- Pursue membership at Vineyard Columbus
- Understanding of the vision, mission, and values of Vineyard Columbus

Responsibilities:

- Assists the pastor in all aspects of Marriage & Family Life Ministry
- Serve as a coaching couple as assigned
- Interview engaged couples for How2Become1 Class – (Christian and un-churched couples)
- Assist with Just Me & the Kids – 8 week series
- Interview single parents to assess readiness for single parent ministry
- Assist single parents as needed
- Network with other ministries as it relates to interdependence with M&FL ministry (children, men, women, small groups, and youth)
- Attend assigned classes, training events, staff meeting (as available)
- Oversee information tables when assigned for promoting ministry opportunities for M&FL
- Record demographic information
- Interview couples that desire to meet with a marriage or parent coach
- Assist with Parent Coach Ministry
- Assist with Remarriage and Step-Family H2B1
- Assist with developing curriculums
- Research issues related to M&FL
- Assist with Coach trainings
- Recruit 2 couples per month to become coaches

Skills and Qualifications:

- Availability – flexible hours – mostly evenings and some weekends
 - 6 - 8 hours per week of office hours
- Self-motivated
- Works well with others
- Excellent communication skills
- Personal reference from a pastor or ministry leader

Prepared by:

Updated on: 08/24/2011